

# **Lupton Parish Council**

Clerk: Kevin M Price

Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.

Telephone 07712-430932      kevtherev7@hotmail.com

22<sup>nd</sup> April 2024

Dear Councillors,

I give notice that the Annual Assembly of the Parish Meeting will be held at Kitriding Tea Rooms, Lupton, on Wednesday 1<sup>st</sup> May 2024, commencing at 7.30pm This is a **Public Meeting** and not a Council Meeting.

This will be followed immediately by the Annual Meeting of Lupton Parish Council, to which all Councillors are hereby summoned to attend.

A copy of the Agenda for both meetings is appended.

Yours sincerely,

*Kevin M Price*

Kevin M Price. Parish Clerk.

## **AGENDA - ANNUAL PARISH ASSEMBLY MEETING:**

1. Apologies for absence
2. Minutes of the 2023 Meeting, held on 31<sup>st</sup> May 2023.
3. Matters arising.
4. Chairman's Report.
5. Reports from Westmorland and Furness Councillors (if available)
6. Auction of Parish Field.
7. Any other business and further public participation.

## **AGENDA – ANNUAL PARISH COUNCIL MEETING:**

1. **Election of Chairman** – to elect a Chairman for 2024-25
2. **Appointment of Vice-Chairman** – to appoint a Vice-Chairman for 2024-25
3. **Apologies for absence** – to receive apologies for absence from Councillors unable to be present.
4. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

5. **Declarations of Interest** – to receive any Declarations of Interest from Councillors in respect of any item on the agenda.
6. **Minutes** – to sign as a true record, if thought fit, the minutes of the meeting of 22<sup>nd</sup> January 2024.
7. **Financial business:**
  - a. To note the Interim Accounts for 2023-24 (attached)
  - b. To authorise the Chairman and Clerk to sign the Certificate of Exemption from External Audit, the Annual Governance Statement and the Accounting Statements (to be circulated to Councillors)
  - c. *To resolve to pay the following accounts:*

Zurich Municipal		Insurance premium
CALC	£134.84	Annual subscription
K M Price	£122.75	Salary April 2024
K M Price	£119.46	Quarterly expenses to 31st March, including us of home office and travel
  - d. To complete a Standing Order request to Lloyds Bank for the Clerk's salary to be paid directly each month/quarter
8. **Planning** - there are currently no planning matters.
9. **Open Forum** - to receive comments from Councillors concerning matters of interest to the Council, but no propositions which require a resolution to be passed.
10. **Date of next meeting** – to arrange the date of the next Council Meeting (usually this will be in August)